



SE Staff Academic Activity Planner (2018-19) Term-II

Sr. No.	Tentative Date	Year	Activity Planned
1.	17/12/18	SE	Term Commencement; Student Registration
2.	31/12/18-04/01/19	SE	Online Sem-I University Exam
3.	07/01/19-10/01/19	SE	Internal Attendance Monitoring Review (Mentors should immediately message or call parents)
4.	14/01/19-19/01/19	SE	1 st Peer Feedback Schedule
5.	18/01/19	SE	1 st Attendance Monitoring Review
6.	19/01/19	SE	1 st Course Monitoring
7.	21/01/19	SE	1 st Class Committee Meeting
8.	21/01/19-24/01/19	SE	1 st Mentor- Mentees Interaction
9.	28/01/19 - 02/02/19	SE	1 st MCQ Test on Unit I & II (25 marks) – 1/2 hour
10.	02/02/19	SE	Display of Result of Test 1
11.	04/02/19 - 09/02/19	SE	Online Phase – I University Exam
12.	11/02/19	SE	Review of Online Phase – I Exam and planning of makeup classes
13.	18/02/19	SE	2 nd Attendance Monitoring Review
14.	20/02/19	SE	2 nd Course Monitoring
15.	20/02/19	SE	2 nd Class Committee Meeting
16.	21/02/19-24/02/19	SE	Mid-Term Students Feedback
17.	25/02/19 - 28/02/19	SE	2 nd Mentor- Mentees Interaction
18.	25/02/19 - 28/02/19	SE	Letters to be sent to Parents
19.	25/02/19 - 02/03/19	SE	2 nd MCQ Test on Unit III & IV (25 marks) – 1/2 hour
20.	02/03/19	SE	Display of Result of Test 2
21.	02/03/19	SE	Parents Meet
22.	05/03/19 - 11/03/19	SE	Online Phase – II University Exam
23.	12/03/19	SE	Review of Online Phase – II Exam and planning of makeup classes
24.	18/03/19	SE	3 rd Attendance Monitoring Review
25.	19/03/19	SE	3 rd Course Monitoring
26.	28/03/19	SE	3 rd Class Committee Meeting
27.	19/03/19- 23/03/19	SE	3 rd Mentor- Mentees Interaction
28.	28/03/19	SE	Mock Practical/Oral Schedule Display
29.	29/03/19-02/04/19	SE	End of semester teaching and curriculum evaluation (ESTCE)
30.	01/04/19 - 03/04/19	SE	3 rd Test (subjective) on Units V & VI (25 marks) -1 hour
31.	04/04/19 – 08/04/19	SE	Mock Practical/Oral Exam
32.	04/04/19	SE	Final Attendance Monitoring Review
33.	08/04/19	SE	Display of Result of Test 3
34.	08/04/19 - 10/04/19	SE	Remedial classes/Makeup classes
35.	08/04/19 - 10/04/19	SE	4 th Mentor- Mentees Interaction & Syllabus completion report
36.	09/04/19	SE	Term End
37.	11/04/19 - 25/04/19	SE	University Practical / Oral Exam
38.	02/05/19 - 27/05/19	SE	University Theory Exam
Assessment of Write-ups should be regularly done after 1 week of performance of the practical			
Makeup classes should be as per time table based on student's performance			
Discussion of GFM's with HOD should be done after every attendance monitoring review/online exam result review			
*** The above schedule may change subject to SPPU (In-Sem/Online/PR/OR) Time Table and college activities			



TE & BE Staff Academic Activity Planner (2018-19) Term-II

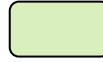
Sr. No.	Tentative Date	Year	Activity Planned
1.	17/12/18	TE & BE	Term Commencement; Student Registration
2.	07/01/19-10/01/19	TE & BE	Internal Attendance Monitoring Review (Mentors should immediately message or call parents)
3.	14/01/19-19/01/19	TE & BE	1 st Peer Feedback Schedule
4.	18/01/19	TE & BE	1 st Attendance Monitoring Review
5.	19/01/19	TE & BE	1 st Course Monitoring
6.	21/01/19	TE & BE	1 st Class Committee Meeting
7.	21/01/19-24/01/19	TE & BE	1 st Mentor- Mentees Interaction
8.	28/01/19-01/02/19	TE & BE	1 st Test (subjective) on Unit I (10 marks) – 1/2 hour
9.	05/02/19	TE & BE	Display of Result of Test 1
10.	05/02/19 – 09/02/19	TE & BE	Makeup classes after 1 st Test (Mandatory for Interns)
11.	18/02/19	TE & BE	2 nd Attendance Monitoring Review
12.	20/02/19	TE & BE	2 nd Course Monitoring
13.	20/02/19	TE & BE	2 nd Class Committee Meeting
14.	21/02/19-24/02/19	TE & BE	Mid-Term Students Feedback
15.	25/02/19 - 28/02/19	TE & BE	2 nd Mentor- Mentees Interaction
16.	25/02/19 - 28/02/19	TE & BE	Letters to be sent to Parents
17.	25/02/19 - 02/03/19	TE & BE	2 nd Test (subjective) on Unit II & III (20 marks) – 1hour
18.	02/03/19	TE & BE	Parents Meet
19.	05/03/19	TE & BE	Display of Result of Test 2
20.	05/03/19 - 11/03/19	TE & BE	In Sem University Exam
21.	12/03/19 - 16/03/19	TE & BE	Makeup classes after 2 nd Test
22.	16/03/19	BE	BE Project Exhibition and Competition
23.	18/03/19	TE & BE	3 rd Attendance Monitoring Review
24.	19/03/19	TE & BE	3 rd Course Monitoring
25.	19/03/19	TE & BE	3 rd Class Committee Meeting
26.	19/03/19- 23/03/19	TE & BE	3 rd Mentor- Mentees Interaction
27.	23/03/19	TE	TE Project Exhibition
28.	28/03/19	TE & BE	Mock Practical/Oral Schedule Display
29.	29/03/19-02/04/19	TE & BE	End of semester teaching and curriculum evaluation (ESTCE)
30.	01/04/19 - 03/04/19	TE & BE	3 rd Test (subjective) on Units IV, V & VI (30 marks) -1 hour
31.	04/04/19 – 08/04/19	TE & BE	Mock Practical/Oral Exam
32.	04/04/19	TE & BE	Final Attendance Monitoring Review
33.	08/04/19	TE & BE	Display of Result of Test 3
34.	08/04/19 - 10/04/19	TE & BE	Remedial classes/Makeup classes
35.	08/04/19 - 10/04/19	TE & BE	4 th Mentor- Mentees Interaction & Syllabus completion report
36.	09/04/19	TE & BE	Term End
37.	09/04/19-10/04/19	BE	Program Exit Survey
			Alumni Information
			Alumni Feedback
38.	11/04/19 - 25/04/19	TE & BE	University Practical / Oral Exam
39.	02/05/19 - 27/05/19	TE & BE	University Theory Exam
Assessment of Write-ups should be regularly done after 1 week of performance of the practical			
Makeup classes/Remedial classes should be as per time table based on student's performance in UT and In-sem Exam			
*** The above schedule may change subject to SPPU (In-Sem/Online/PR/OR) Time Table, T&P and college activities			



Progressive Education Society's
Modern College of Engineering
Department of Electronics and Telecommunication

Color Codes

Feedback System



Attendance Monitoring



Examination Assessment System



Students/Parents Interaction with Staff

